

Businesses inevitably evolve resulting in change. Whether you're upsizing or downsizing, office moves are never easy. Organizations faced with this challenge understand the significance of entrusting their office and data center relocation to an experienced resource like TeamLogic IT.

Our technicians plan, manage, configure and install everything from single location moves to multi-location installations. We assign a dedicated team to provide the utmost in care and security to ensure we meet your schedule and deliver on your expectations.

TeamLogic IT relocation management services save you and your employees time, money and effort while maintaining productivity. We deliver the confidence that your IT investment will be professionally and accurately reinstalled in your new location(s).

Pre-planning starts well before your move to get you fully operational by the pre-determined move-in timeframe. Whether you move down the hall or across the country, our relocation and set-up services safely disconnect and reconnect your IT workstations, servers and peripherals, and we can even store or dispose of old IT equipment. We manage the intricacies involved in the staging and integration of all your business technologies.

TeamLogic IT handles your technology systems with methodic precision and efficiency to get your business back to business.

Move forward with **The Color of Confidence**<sup>®</sup>

## IT RELOCATION PLANNING

Our relocation set-up and planning services include:

- *Requirements for power, A/C, ventilation*
- *Server network and equipment positioning*
- *Ordering and installing phone lines, cable connections*
- *Taking inventory of all equipment and the status of software licenses*
- *Coordinate a backup plan for redundancy during the move*
- *Making sure your business operations continue, without disruption, throughout the entire move*
- *Providing "help desk" service for all employees after the move to address any glitches that may affect their productivity*

**Protect your business today. Call TeamLogic IT.**